

## **ATHLETIC/EXTRA-CURRICULAR GUIDELINES**

The purpose of the athletic program at Greenfield High School is to promote the physical, mental, social, emotional and moral well-being of the participants. The athletic program is an important and integral part of the total school program.

Athletes that participate are responsible representatives of the school. They give time, energy and loyalty to the program. The athletes accept the training rules, regulations and responsibilities put forth by each individual coach. It is the purpose of these guidelines to enforce disciplinary action for major offenses prescribed without interfering with individual practices of each coach.

### **Extracurricular and Athletic Activities Code of Conduct**

This Extracurricular and Athletic Activities Code of Conduct applies, where applicable, to all school-sponsored athletic and extracurricular activities.

### **Requirements for Participation in Athletic Activities**

A student must meet all academic eligibility requirements and have the following fully executed documents on file in the school office before being allowed to participate in any athletic activity:

1. A current certificate of physical fitness issued by a licensed physician, an advanced practice nurse or physician assistant. The preferred certificate of physical fitness is the Illinois High School Association's "Pre-Participation Physical Examination Form."
2. A permission slip to participate in the specific athletic activity signed by the student's parent/guardian.
3. Proof the student is covered by medical insurance.
4. A signed agreement by the student not to ingest or otherwise use any drugs on the IHSA's most current banned substance list (without a written prescription and medical documentation provided by a licensed physician who performed an evaluation for a legitimate medical condition) and a signed agreement by the student and the student's parent/guardian agreeing to IHSA's Performance-Enhancing Substance Testing Policy.
5. A signed agreement by the student and the student's parent/guardian authorizing compliance with the School District's Extracurricular Drug and Alcohol Testing Policy; and
6. Signed documentation agreeing to comply with the School District's policies and procedures on student athletic concussions and head injuries.

### **Illinois High School Association**

Eligibility for most athletics is also governed by the rules of the Illinois High School Association and, if applicable, these rules will apply in addition to this Extracurricular and Athletic Activities Code of Conduct. In the case of a conflict between IHSA and this Code, the most stringent rule will be enforced.

### **Academic Eligibility**

Selection of members or participants in extracurricular and athletic activities is at the discretion of the designated teachers, sponsors, and coaches.

Academic eligibility will be checked each Friday. If a student is failing 3 of 8 classes s/he will be ineligible to participate in all athletic competitions for 7 days beginning the following Tuesday.

### **Absence from School on Day of Extracurricular/Athletic Activity**

A student who is absent from school after noon is ineligible for any extracurricular or athletic activity on that day unless the absence has been approved in writing by the principal. Exceptions may be made by the designated teacher, sponsor or coach for: 1) a pre-arranged medical absence; 2) a death in the student's family; or 3) a religious ceremony or event.

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension.

A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the teacher, sponsor or coach.

### **Travel**

All students must travel to extracurricular and athletic activities and return home from such activities with his or her team by use of school approved transportation. A written waiver of this rule may be issued by the teacher, sponsor or coach in charge of the extracurricular or athletic activity upon advance written request of a student's parent/guardian and provided the parent/guardian appears and accepts custody of the student. Oral requests will not be honored and oral permissions are not valid.

### **Code of Conduct**

This Code of Conduct applies to all extracurricular and athletic activities and is enforced 365 days a year, 24 hours a day.

This Code does not contain a complete list of inappropriate behaviors. Violations will be treated cumulatively, with disciplinary penalties increasing with subsequent violations. A student may be excluded from extracurricular or athletic activities while the school is conducting an investigation into the student's conduct. **The student shall not:**

1. Violate the school rules and School District policies on student discipline including policies and procedures on student behavior;
2. Ingest or otherwise use a beverage containing alcohol (except for religious purposes);
3. Ingest or otherwise use tobacco or nicotine in any form;
4. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute any product composed purely of caffeine in a loose powdered form or any illegal substance (including mood-altering and performance enhancing drugs or chemicals) or paraphernalia;
5. Ingest or otherwise use, possess, buy, sell, offer to sell, barter, or distribute any object that is or could be considered a weapon or any item that is a look alike weapon. This prohibition does not prohibit legal use of weapons in cooking and in athletics, such as archery, martial arts practice, target shooting, hunting, and skeet;
6. Attend a party or other gathering and/or ride in a vehicle where alcoholic beverages and/or controlled substances are being consumed by minors;
7. Act in an unsportsmanlike manner;
8. Violate any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and reckless driving;
9. Haze or bully other students;
10. Violate the written rules for the extracurricular or athletic activity;
11. Behave in a manner that is detrimental to the good of the group or school;
12. Be insubordinate or disrespectful toward the activity's sponsors or team's coaching staff; or
13. Falsify any information contained on any permit or permission form required by the extracurricular or athletic activity.

*Hazing* is any humiliating or dangerous activity expected of a student to belong to a team or group, regardless of his or her willingness to participate. *Bullying* includes cyber-bullying (bullying through the

use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

**Due Process Procedures**

Students who are accused of violating the Code of Conduct are entitled to the following due process:

1. The student should be advised of the disciplinary infraction with which he or she is being charged.
2. The student shall be entitled to a hearing before an appropriate administrator.
3. The student will be able to respond to any charges leveled against him or her.
4. The student may provide any additional information he or she wishes for the administrator to consider.
5. The administrator, with the help of other staff members if needed, may interview material witnesses or others with evidence concerning the case.
6. If the administrator finds, after reviewing the evidence, that the violation occurred, he or she will impose sanctions on the student, as follows:

The following punishments are set as guidelines. As coaches and athletic directors, we realize each case will be different. Some circumstances may require increasing or decreasing the punishment at hand. As disciplinarians of these cases, we reserve the right to have flexibility in making our decisions. Our major concern in these instances is that we want behavioral change in our student athlete.

- I. The major offenses include use or possession of alcoholic beverages, tobacco, e-cigarettes, drugs, narcotics or hallucinating agents.

**OFFENSES & ACTIONS:** (\*BOYS & GIRLS SPORTS)

	<b><u>FOOTBALL</u></b>	<b><u>VOLLEYBALL/</u></b>	<b><u>TRACK</u></b>
	<b><u>SOFTBALL/</u></b>	<b><u>BASKETBALL</u></b>	
	<b><u>BASEBALL</u></b>		
A. <b><u>ALCOHOL</u></b>			
1st Offense	2 games	4 games	2 meets
2nd Offense	6 games	12 games	6 meets
3rd Offense	*(1) Calendar Year Suspension.....		

**B. ILLEGAL DRUGS OR OTHER INTOXICANTS**

1st Offense     6 games                      12 games                      6 meets  
2nd Offense \*(1) Calendar Year Suspension .....

**C. TOBACCO/E-CIGARETTES**

1st Offense     1/2 game                      1 game                      1/2 meet  
2nd Offense     2 games                      4 games                      2 meets  
3rd Offense \*Rest of Season .....

**\*\*CHEERLEADERS\*\***

**A. ALCOHOL     FOOTBALL                      BASKETBALL**

1st Offense     2 games                      4 games  
2nd Offense     6 games                      12 games  
3rd Offense (1) Calendar Year Suspension.....

**B. ILLEGAL DRUGS OR OTHER INTOXICANTS**

1st Offense     6 games                      12 games  
2nd Offense (1) Calendar Year Suspension.....

**C. TOBACCO/E-CIGARETTES**

1st Offense     1/2 game                      1 game  
2nd Offense     2 games                      4 games  
3rd Offense \* Rest of Season.....

**\*\*SCHOLASTIC BOWL\*\***

**A. ALCOHOL**

1st Offense     6 matches  
2nd Offense \*(1) Calendar Year Suspension.....

**B. ILLEGAL DRUGS OR OTHER INTOXICANTS**

1st Offense \*(1) Calendar Year Suspension.....

**C. TOBACCO/E-CIGARETTES**

1st Offense     4 matches  
2nd Offense     8 matches  
3rd Offense \*(1) Calendar Year Suspension.....

**\*\*STUDENT COUNCIL/FFA/FCCLA\*\***

**A. ALCOHOL**

1st Offense     No participation in next 2 activities and loss of office  
2nd Offense     No participation in next 4 activities

3rd Offense Suspension from Student Council for (1) year

**B. ILLEGAL DRUGS OR OTHER INTOXICANTS**

1st Offense No participation in activities for 1 sem.

2nd Offense Suspension from Student Council for (1) year

**C. TOBACCO/E-CIGARETTES**

1st Offense No participation in next activity

2nd Offense No participation in next 3 activities

3rd Offense Suspension from Student Council for (1) year

II. If the offense occurs in a season, the disciplinary action will be carried into the next season proportionately. This will be a season the athlete must compete for the entire season. If the student athlete is out of season, s/he will have the option to substitute the following punishments. This does not apply to the in-season athlete. This is for first offense only.

A. ALCOHOL - 1<sup>st</sup> offense ONLY - 20 hrs. school service - or - 4 weeks extra-curricular suspension

B. ILLEGAL DRUGS - 1<sup>st</sup> offense ONLY - 40 hrs. school service - or - 6 weeks extra-curricular suspension

C. TOBACCO/E-CIGARETTES - 1<sup>st</sup> offense ONLY - 5 hrs. school service - or - 1 week extra-curricular suspension

III. Any second offense during the out-of-season (within one year time frame), the student athlete may be punished during the next participating season.

IV. Students remain on probation for one year after a disciplinary action. If the athlete receives no major discipline in that year, they are released from probation and returned to original status.

V. Acts that are detrimental to the team or school by a student athlete will be subject to disciplinary action regardless of when or where they occur.

VI. Each coach has the prerogative to establish additional rules pertaining to the activity supervised. These rules may include attendance, detentions, curfew, dress, general appearance, conduct, profanity, etc. These rules as well as the disciplinary action to be carried out will be set by the individual coach.

VII. Athletic season dates are as follows:

Football - Aug. to Oct. (or end of playoff participation)

Volleyball - Aug. to Oct. (or end of State Tournament play)

Basketball - Nov. to Feb. (or end of State Tournament play)

Track - Jan. to May (or end of State Meet participation)

Baseball - March to May (or end of State Tournament play)

Softball - March to May (or end of State Tournament play)

VIII. Some punishment may be substituted by professional counseling provided the coaches, parents, athletic director and student agree. Punishments not completed during the season may be finished out of season through service work or carried over to the following season. This will be decided by the coach with input from athlete.

NOTE: Coaches reserve the right to counsel athletes and consult with parents as situations arise regardless of in or out-of-season dates.

NCAA DIVISION I ELIGIBILITY STANDARDS: In order to qualify for NCAA Division I Scholarship, all students must register with the NCAA Initial Eligibility Clearinghouse.

All attempts will be made to work out scheduling conflicts between two activities. Performances/competition have precedence over practices. In the case of 2 performances/competitions conflicting, all attempts should be made so the student can do both whenever possible. If this is impossible then a meeting with coaches/sponsors, student and parents should be held to determine which activity the student will attend. The hope is that these conflicts are rare. If continual conflicts occur, the student will have to choose one activity.

All students remain subject to the School District's student discipline policy and the school's student/parent handbook.

### **Drug and Alcohol Testing Program**

The School District maintains an extracurricular and athletic drug and alcohol testing program in order to foster the health, safety, and welfare of its students. Participation in extracurricular and athletic activities is a privilege and participants need to be exemplars. The program promotes healthy and drug-free participation.

Each student and his or her parent(s)/guardian(s) must consent to random drug and alcohol testing in order to participate in any extracurricular or athletic activity. Failure to sign the School District's "Random Drug and Alcohol Testing Consent" form will result in non-participation.

If a test is positive, the student may not participate in extracurricular or athletic activities until after a follow-up test is requested by the building principal or designee and the results are reported. The building principal or designee will request a follow-up test after such an interval of time that the substance previously found would normally be eliminated from the body. If this follow-up test is negative, the student will be allowed to resume participation in extracurricular and athletic activities. If a positive result is obtained from the follow-up test, or any later test, the same previous procedure shall be followed.

No student shall be expelled or suspended from school as a result of any verified positive test conducted under this program other than when independent reasonable suspicion of drug and/or alcohol usage exists. This program does not affect the School District policies, practices, or rights to search or test any student who at the time exhibits cause for reasonable suspicion of drug and/or alcohol use.

### **STUDENT ATHLETE CONCUSSION AND HEAD INJURIES**

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

I have read the EXTRA-CURRICULAR GUIDELINES set for all Greenfield-Northwestern athletes. I fully understand the contents regarding the rules and procedures as well as the consequences should they be violated.

STUDENT SIGNATURE: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_